

**ANNUAL REPORT
(2013)**

**POCASSET HILL CEMETERY COMMISION (PHCC)
TOWN OF TIVERTON**

MEMBERS:

Ann Turcotte (Chairperson)
Shirley Moller (Vice Chairperson)
Robert Vieira (Secretary)
John Christo (Treasurer)
Eileen Hall (Secretary as of Nov 2013)

SUPERINTENDENT: Ron Helger - Contract (Three years with a two year option effective May 1, 2012)

TOWN COUNCIL LIAISON: Joan Chabot

MEETNGS: One Meeting per month on 2nd Wednesday of the month 7PM at the Tiverton Community Center.

OPERATIONS / SERVICES: (2013)

Burials – 35
Cremations – 12
Veteran Circle Burials - 2
Lots Sold – Cremation Section 4, Burial Plots 22
Returns – 3 , Transfers – 1
Ground Maintenance: Ron and his crew have done a great job in maintaining the grounds and providing excellent services for the burials.

OFFICE LOCATION: * An office area (Shared with Harbor Master) was provided to the PHCC at the Town's Community Center.

IMPROVEMENTS:

- * Pothole repair- Thanks to the Public works department a number of potholes were repaired.
- * Pocasset Hill Sign – Repainted
- * Storage Building door repainted
- * Sign for cremation section
- * American Flag placement in Veterans section

RECORDS: Sale and burial records are stored at the Tiverton Town Hall; Computer at the Tiverton Community Center and on commission members personnel computers.

REPAIRS: Town of Tiverton Community flag pole (Restrung flag line)

FEES: See Enclosure (1)

ON –GOING ISSUES:

- * Enforcement of cemetery rules regarding placement of articles etc at grave site.
- * Flowers continue to be stolen from graves during the various times through the year.
- * Additional roads – Plan and budget request for the construction of new roads to provide access to future lot sections was submitted to Town Administrator. The budget request for construction of additional roadways was not included in the Town’s budget.

GOALS FOR (2014):

- * Beautification of the Cremation section
- * Reorganize / cleanup the grounds
- * Prepare expansion plan
- * Review and update By Laws:
- * Tree planting
- * Revise Transfer of deed procedure
- * Acquire funding for construction of additional roadways
- * Web site update
- * Improve Veteran circle roadway
- * Straighten roadway (Magnolia St) between sections 5000 and 3000

FINANCIAL:

A new and improved Town financial monthly report was made by Tiverton’s Treasurers department.

A detailed financial report (Expenses & Incomes) for FY (2012 – 2013) is presented in enclosure (2)

Summary: Expenditures: \$ 24,562.00 Income: \$ 21,025.00, Short fall: \$ 2,584.00

Balance as of June 30, 2013

Expendable:	\$ 83,894.90
Nonexpendable:	\$ 400,787.72
 Total:	 \$ 484,682.62

There has been a short fall of money for the last few years. The shortfall varies depending on the number of lots sold and interest rate of the CD’s. We need to estimate how long the Cemetery can function financially if the lost in revenue continues.

Respectfully submitted by:

Anne Turcotte (Chairperson)